Plagiarism - and how to avoid it

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"Plagiarism is using someone else's language, ideas or other original (not common) materials without acknowledging its source." (Council of Writing Programme Administrators 2003)

Plagiarism can include:

- Copying an entire source and presenting it as your own
- Copying sections without acknowledgement (using notes that are really quotes)
- Changing the occasional word or paraphrasing, but still using someone's original ideas
- Buying an essay from an individual or website

Plagiarism is a form of theft!

Why do students plagiarise?

- Students have access to an infinite supply of information that is often very advanced and technical if they can't understand it they're tempted to copy it.
- Students want to do well and please their parents and teachers, and the words of others can sound so much better than theirs.
- Often assignments assume students have prior knowledge. If they don't, students have difficulty making sense of the information they read.
- Students are time poor... school, sport training, music lessons and practice, paid and unpaid work... not to mention gaming, Instagram, Snapchat, Twitter...
- Cut and paste is so fast and easy.

How to avoid plagiarism

- Be clear about the meaning of the assignment from the start... so that you have no late surprises that put you under pressure.
- Set a timeline and plan for completing your assignment. There is an assignment organiser at the bottom of this page that you can use.
- As you gather information, collect details of sources. Credit your sources unless they contain only 'common knowledge' (even if you have summarised or paraphrased).
- Choose information aimed at your stage of learning and language ability. If you can understand the material you are less tempted to cut and paste. Use the page on evaluating a website to help you.
- If you don't understand something don't be tempted to copy. Ask your teacher to explain so you are learning.
- If you are directly copying, use quotation marks.